

**FIRST UNITED PRESBYTERIAN CHURCH**  
**BEREAVEMENT LETTER VOLUNTEER**  
**MINISTRY DESCRIPTION**

**“Although he causes grief, he will have compassion  
according to the abundance of his steadfast love;”  
- Lamentations of Jeremiah 3.32:**

Objective : You will help FUPC to glorify God through faithful service, and nurturing fellowship by maintaining contact with grieving members of our Congregation through letters, phone calls, and other materials to remind them that their church family is there to walk with them.

**Result #1:** A process is in place to maintain an updated list of spouses, families, and any others who have lost a loved one or is experiencing any other source of grief.

**Result #2:** Prewritten bereavement letters, cards, pamphlets, and “What to expect now” information is mailed at specific, predetermined times during the first year of the individual's loss.

**Result #3:** Throughout this first year, those experiencing a loss are reminded of the support available through the grief support library, Stephen Ministers, Deacons, Pastor, and any grief support groups that are meeting at that time.

**Team Composition:** Three to five volunteers.

**Time Commitment:** Approximately one hour of initial training and one hour per month performing duties.

**Special Talents and Skills Preferred:** Enjoys writing personal notes to people, enjoys talking to people, can empathize with people during stressful times. Ability to maintain the utmost confidentiality is a must.

**Spiritual Gifts:** Administration, Faith, Service (Helper), and Mercy.

**Support and Accountability:** Chairperson, Pastor, each other.

**Resources and Training Provided:** Training from Grief Support Team chairperson; prewritten bereavement letters and other material.

*Thank you for considering this important ministry.*

**Updated: Feb 2017**